

## How To Tell When Charges Are Due

In your WaveNet Student Center, Finance section, click on the drop down box and select CHARGES DUE then click on the double arrow button.

The screenshot shows the WaveNet Student Center interface. At the top, there is a blue header with the word "Finances". Below this, there are several sections: "My Account" with a link to "Account Inquiry", "Financial Aid" with links to "View Financial Aid" and "Accept/Decline Awards", and a message box that says "You have no outstanding charges at this time." There are also buttons for "make a payment" and "refund enrollment and maintenance". A dropdown menu is open, showing options: "other financial...", "Account Activity", "Charges Due", "Payments", "Pending Financial Aid", and "other financial...". An orange arrow points to the "Charges Due" option.

The first box, SUMMARY OF CHARGES BY DUE DATE will show you a breakdown of your Charges Due by total due on that date.

### Charges Due

Following is a Running Totals summary by due date of the charges and deposits that you owe. Review either the Details by Due Date table or the Details by Charge table to see the specific charges.

Summary of Charges by Due Date		
Due Date	Due Amount	Running Total
02/19/2010	5,221.66	5,221.66
03/01/2010	230.00	5,451.66
03/22/2010	5,221.66	10,673.32

Currency used is US Dollar.

The second box, DETAILS BY DUE DATE, will appear if you click on the small green triangle in front of the box name. The box will then show the charges due by due date, description, term, and amount. It will also give you a running total.

Details by Due Date				
Find   View All		First 1-3 of 3 Last		
Due Date	Charge	Term	Due Amount	Running Total
02/19/2010	3 Payment Plan Installment	Spring 2010	5,221.66	<b>5,221.66</b>
03/01/2010	Waves Cash Plus	Spring 2010	230.00	<b>5,451.66</b>
03/22/2010	3 Payment Plan Installment	Spring 2010	5,221.66	<b>10,673.32</b>

Currency used is US Dollar.

The third box, DETAILS BY CHARGE, will show you the same information as the second box, but will give you the option to view a specific term for which you owe. The term can be chosen from the drop down menu.

View By

Details by Charge			
Find   View All		First 1-5 of 5 Last	
Charge	Due Date	Term	Amount
3 Payment Plan Installment	02/19/2010	Spring 2010	5,221.66
Waves Cash Plus	<a href="#">multiple</a>	Spring 2010	230.00
3 Payment Plan Installment	03/22/2010	Spring 2010	5,221.66
<b>Total due for this view</b>			<b>10,673.32</b>
<b>Total due</b>			<b>10,673.32</b>

Currency used is US Dollar.

Note: The TOTAL DUE FOR THIS VIEW amount shows the total for only the chosen term. The TOTAL DUE amount shows the total outstanding balance on the account for all terms.